

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 1st May 2025 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	0 members present at the public open session	
1572	Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Colin Taylor Cllr Robert Hassall Cllr Dave Adams Also in Attendance Ciona Nicholson (Clerk) Apologies None	
1573	Declarations of Interest & Grants for Dispensation None The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1 st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1 st Woodcutt Scouts	
1574	Matters arising from the last F&GP Parish Council Meeting held 3rd April 2025. Requested an update from Adam Batty regarding both noticeboards. <ol style="list-style-type: none">1. Apologies.2. To record any Declaration of Interests & Grants for Dispensation.3. To report matters arising (not included on the agenda) from the last meeting held 3rd April 2025.4. To consider Play Area Matters & weekly report.5. To consider Sports Facilities Matters.<ul style="list-style-type: none">• Sports Pavilion Maintenance Contract – Tender Process• Pitch maintenance update• Pavilion boiler update• Review Fire & Risk Assessment – Cllr McLean6. To consider Sports Association Matters7. To consider Recreation Ground – Occasional Access Agreement review.	

	<p>8. To consider Summer Fete Matters.</p> <p>9. To consider any actions from Correspondence received.</p> <p>10. To discuss Planning Application Consultations below (applications are available to view at (www.dorsetcouncil.gov.uk))</p> <ul style="list-style-type: none"> • P/FUL/2025/01804Proposal: Erect farm shop Location: Land at Cashmoor Inn Blandford Forum • P/FUL/2025/01803Change of use and conversion of the Cashmoor Inn to form 3 no. dwellings (use class C3) with parking and cycle storage Location: Cashmoor Inn <p>Financial Matters & Expenditure</p> <p>11. To approve items for payment & RFO Finance Report.</p> <ul style="list-style-type: none"> • To consider 2nd estimate from R M Hall for Bowls Club replacement doors. 	
1575	<p>Play Area Matters & Reports</p> <p>The monthly on-sight inspection continues throughout April and will change to weekly inspections in May.</p>	
1577	<p>Sports Facilities Matters & Recreation Ground</p> <p>Pavilion Boilers Update</p> <p>Local contractor Nigel Cutler inspected the boilers at the Pavilion. In view of the quality of the heating system the contractor believed reparation of both boilers was achievable and should be sought. With regular servicing there should be no reason why they couldn't go on providing a reliable heating system for many years.</p> <p>The Contractor will service both boilers in order to be comfortable signing off the repairs.</p> <p>Pitch Maintenance 2025-26</p> <p>Members considered Sports Clubs request for pitch maintenance for the 25-26 season. Members <u>unanimously resolved</u> expenditure of up to £1,000.00 to provide weed and feed for both football and cricket pitches. Cllrs JR SM and Groundsman MY to find any deals. Clerk to liaise with both clubs.</p> <p>Bowls Club Matters</p> <p>Approximately 12 of the bowls green perimeter slabs are loose or broken due to frost damage – local contractor N J Lawrie has been unable to schedule in the repairs therefore Cllr Reed JR to contact new contactor Mr Jim Harding to undertake the time</p>	<p>Clerk</p> <p>DA</p>

	<p>sensitive works.</p> <p>The Bowls Club's main entrance wooden doors need replacing and estimates for works have been sourced from local craftsman RH Hall.</p> <p>Grounds Maintenance Contract 2025-26</p> <p>Members reviewed draft General Maintenance Contract and made minor amendments Clerk prepare a tender application pack.</p> <p>Clerk to contact Mr Martin Hallett to agree a separate annual schedule of lighter maintenance works.</p> <p>Commemorative Bench</p> <p>Clerk to contact N J Lawrie to re-evaluate the type of base used to install the bench, concerns that loose chippings aren't suitable and a firmer base would be better.</p>	<p>JR DA RH</p> <p>Clerk</p>
1578	<p>Sports Association Matters</p> <p>Sports Association Accounts</p> <p>The SA accounts appear show a healthy balance however they do not contain all of the expenses that are annually incurred by the Pavilion. The provision of oil, general repairs and pitch maintenance are currently covered by the PC and therefore are not shown in the figures.</p> <p>Members upheld their aspiration to gain individual club representation at a Sports Association Annual General Meeting. Clerk to prepare a Sports Association AGM agenda on the 22nd May 2025 immediately following Sixpenny Handley & Pentridge PC AGM.</p> <p>Review of Sports Clubs Fees</p> <p>Members resolved not to increase the clubs current annual seasonal hire charges of £500.00 per club per year.</p>	
	Recreation Ground Access Agreement Review	
	<p>Summer Fete Update</p> <p>Cllr Meaden, Nigel Turton and Rob Easton have all accepted the role of Event Officers in order to comply with Insurance requirements. A Risk Assessment will be submitted in time for June's FPC.</p> <p>Funding support payments are being collected by the CCIO.</p>	

1579	Matters to Report & Correspondence A letter received from a local resident of the Common Road properties adjacent to the Recreation Ground. Concerns were raised for the lack of light sensors and security measures (CCTV) that are currently in place at the Village Hall car park.	
1580	Financial Matters & Expenditure The RFO circulated to members prior to the meeting a report on finances to 1 st May 2025. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny. Members considered an estimate for the manufacture of replacement glazed doors and <u>resolved unanimously</u> expenditure of up to £2,000.00 +vat. Cllr Adams (DA) to liaise with local craftsman RH Hall to negotiate a further quote. Clerk to administrate payments, Scrutineer Cllr S Meaden 2 nd Cllr C Taylor & 3 rd Cllr Hassall to authorise payments.	

Meeting Closed pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;.....

22nd May 2025

Sixpenny Handley & Pentridge Parish Council

Payments – 3rd April 2025

Date	Description	Payment
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To be submitted by the Clerk on Friday 2nd May 2025.

Scrutineer – Cllr S Meaden

1st On-line authorisation Cllr Taylor 2nd On-line authorisation Cllr Hassall

ScrutineerDate.....